



Dear Director,

Thank you for your interest in Mississippi Building Blocks. At this time, we are accepting childcare center names to be placed on our waiting list.

The mission of Mississippi Building Blocks is to provide high-quality learning experiences for children and families through coaching, training, and technical assistance for early childhood professionals.

At this time, MBB is beginning to identify EC centers (directors and teachers) interested in participating in the 2017-2018 program year. A significant feature of the upcoming program year is MBB's emphasis on working with an EC center's entire group of classrooms. That is, infant/toddler and preschool classroom (birth – kindergarten entry) are eligible. This approach allows the director and all teachers to participate in MBB's classroom-based coaching model.

If interested, each EC center will need to participate in a short selection process. The enclosed documents outline the selection process and participation requirements. Please carefully review these documents and call the MBB office if you have any questions (601.898.1400).

Thank you,

April J. May

April J. May

Executive Director, Mississippi Building Blocks

Mississippi Building Blocks 2017-2018 Eligibility and Participation Requirements

Eligibility Requirements

To be eligible to apply for the 2017-2018 program year, the early childhood center must:

1. Be a licensed child care center with no current sanctions or licensure probation;
2. Be in operation for at least one calendar year;
3. Pay all teaching staff, at least, minimum wage and be able to provide documentation of wages being paid;
4. Have an on-site Director who holds no other employment except that of being the program director during the operational hours of the program; and,
5. Provide at least an 8-hour block of time as operational hours;
6. Have at least one classroom with at least 5 children between the ages of 3 and 5 years old.

Participation Requirements

Treatment centers must agree to:

- Ensure all teachers and directors sign a Memorandum of Understanding indicating their full intent to participate in all aspects of MBB's comprehensive approach to training and technical assistance, which includes:
 - no fewer than 5 sessions with a MBB Business Advisor;
 - using the MBB curriculum throughout the program year;
 - participate in the on-site coaching program;
 - allow assessments (including child assessments, teacher and director surveys, and classroom evaluations) to be conducted;
 - complete all paperwork associated with the MBB evaluation;
 - participate in all training sessions provided by MBB;
 - implement a parent engagement program that involves hosting, at least, two parent meetings in the evening for the school year;
- Allow assessments (including child assessments, teacher and director surveys, and classroom evaluations) to be conducted by MBB staff or researchers associated with the MBB organization;
- Participate in the full school year (August- June) of MBB and make all efforts to implement the strategies at all times;
- Accept materials and resources provided by MBB to ensure each teacher has the materials and resources needed to fully implement the MBB approach;
 - This requires the director and teachers to sign a Memorandum of Understanding regarding use of materials and resources, which includes a requirement to return the materials and resources to MBB if the teacher/program fails to continue participation; and
- Regularly communicate with the MBB office and the National Strategic Planning and Analysis Research Center at Mississippi State University to ensure the MBB evaluation is complete and timely.

Application to Participate in Mississippi Building Blocks
Waiting List Application
2017-2018 Program Year
Early Childhood Center Information Form

Instructions: Complete this two-page form. All directors and teachers must sign page 2.

...please print...

Center Name: _____

Center Address: _____

City: _____ County: _____ Zip Code: _____

Email Address: _____

Phone Number: _____

Fax Number: _____

Director Name: _____

Assistant Director Name: _____

Please complete the chart below with your *best estimate* of what your 2017-2018 early childhood center (classroom enrollment, teachers assigned to each classroom, etc.) will look like.

Classroom Type (Infant, Toddler, or Preschool)	Age Range	Classroom Enrolled	Name of Teacher (s) Please Print
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Application to Participate in Mississippi Building Blocks: Page 2

2017-2018 Program Year
Early Childhood Center Information Form

Center Name: _____

"I have read the Mississippi Building Blocks letter and Eligibility and Participation Requirements and my signature below indicates that I am interested in participating in the 2017-2018 Mississippi Building Blocks program.

I realize that my early childhood center may or may not be selected. I also realize that my signature below does not obligate me to participate. If my early childhood center is selected, I will then be asked to sign a Memorandum of Understanding indicating that I am willing to participate at that time."

Signatures of directors and all teachers employed at the early childhood center. Please include the number of years teaching next to the signature.

Name (Print)	Signature	Number of years working in this childcare center
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10		